



Mirpa'ah (Health Center) Assistant

Position Purpose: Staff at Ramah in the Rockies serve as *dugma'ot* (role models) for our campers, building an active, intentional, spiritual community. Our staff create a nurturing, supportive environment where campers feel comfortable exploring their Jewish identities and stepping out of their comfort zone to try new activities and challenge themselves physically, intellectually, socio-emotionally, and spiritually.

Job Responsibilities:

- Oversee all administrative aspects of running the health center including, but not limited to:
 - Reviewing and flagging camper medical forms
 - Organizing and distributing medications during meals and in the evenings
 - Assisting nurses/MDs with patient care as needed
 - Managing inventory & organization of the health center so the doctors/nurses are able to focus primarily on patient care
 - Support the medical team during sick call
- Work with the *masa* (tripping) team & medical staff to ensure all medical supplies are available and packed, medical forms are reviewed appropriately, and medications pulled for each trip
- Assist with acute emergencies as they arise
- Communicate daily with senior *Hanhallah* (leadership), the Camp Wellness Team, and medical team to make sure everyone is up to date on acute issues occurring with camper and staff health needs
- Work with the Camp Directors to ensure all administrative aspects of the mirpa'ah are functioning appropriately

Working Relationships:

- The Mirpa'ah Assistant reports to the Summer Assistant Director.
- The Mirpa'ah Assistant works closely with senior *Hanhallah*, the camp doctors & nurses, the Camp Wellness Team, and *masa* team.
- The Mirpa'ah Assistant will communicate with *Hanhallah* & counselors about camper & staff care as needed.
- The Mirpa'ah Assistant has regular relationships with kitchen staff, business, program staff, & maintenance staff.

Expectations & Hours:

- Living:
 - The Mirpa'ah Assistant lives in the *Moshav*, our senior village of 2 person platform tents, or Cabents, cabins shared with 1-2 additional staff members. You will discuss living accommodations with the Camp Directors prior to camp as it varies by person/year.
 - You are present for all *aruchot* (meals), *t'filot* (prayers), and *edah/anaf* programming.
- Weekday:
 - During the day, the Mirpa'ah Assistant primarily remains in/around the marp, focusing on patient care & the day-to-day oversight & happenings of the marp. The Mirpa'ah Assistant participates in the CWT daily meeting to provide updates on patient care & family communication. The Mirpa'ah Assistant also provides support during medication distribution at meals & in the evening and during sick call.
- Shabbat:
 - The Mirpa'ah Assistant is a role model for how we observe Shabbat and engage in joyous Judaism as a *kehillah kedosha* (holy community).
 - The Mirpa'ah Assistant attends meals and is mentally and spiritually present for *t'filot* and Shabbat programming.
 - The Mirpa'ah Assistant will support the medical team during sick call.
- Masa:
 - You should not expect to go on *masa*.
- Days Off:
 - The Mirpa'ah Assistant receives time off throughout the summer. This generally includes **three 12 hour days** off per four-week session. The Mirpa'ah Assistant has most evenings off (except *marp shmira* nights) once the campers are asleep.
 - There may not be days off the first or last week of each session due to shortened time with campers.

Physical Aspects of the Position:

- Must be prepared for an emotionally, socially, spiritually, and physically intense, rewarding camp experience
- Must be able to carry heavy packs (up to one third of your body weight) and navigate the mountainous terrain at camp and in CO
- Must perform a variety of tasks outside in various climates



Tzevet Expectations and Job Description

Updated May 2024

- Must possess the physical endurance required to maintain camper supervision
 - Must observe camper behavior, assess appropriateness, enforce safety regulations & emergency procedures, and apply appropriate behavior-management techniques
 - Must be able to respond appropriately to situations requiring first aid & assisting campers in an emergency (fire, evacuation, illness, or injury)
- Must have visual and auditory ability to identify and respond to environmental and other hazards
- Please be in touch with us about reasonable accommodations.

Qualifications & Skills:

- High school diploma or equivalent required
- Must have at least a WFR or EMT certification
- Education & experience in camp, youth programs, recreation, working with children, or in a related field
- Exceptional organizational skills
- Interested in healthcare
- Eager to learn & implement systems for medical administration
- Ability and willingness to interact with kids of all ages
- Understand the development needs of youth
- Relate to youth and adults in a positive manner
- Alertness to people, equipment, and facilities to ensure safety
- Friendly & kind personality
- Certifications that are a plus:
 - YMHA
 - LGT

Application Submission & Additional Resources:

To submit an application, please visit <https://ramahoutdoors.campintouch.com/ui/forms/application/staff/App>.

To read about our staff experience and review our payscale, please visit <https://www.ramahoutdoors.org/staff/>.

Please reach out to Rabbi Eliav Bock, Executive Director, at 303-261-8214, ext. 104 or eliavb@ramahoutdoors.org with any questions or concerns.