



## Tzevet Expectations and Job Description *Ohel Tzevet (Bunk Programming Counselor)*

Updated Nov. 2021

### Specific Responsibilities of an *Ohel Tzevet*:

- **Living:** As an *ohel tzevet* member, you will live in a camper *ohel* with (1) co-counselor and up to 14 *chaltzim*. You and your co-counselor are primarily responsible for the well-being of your 14 campers, which includes healthy eating & hygiene, adequate sleep, bunk cleanliness, and appropriate behavior, and for creating a positive, safe environment for all campers in your *ohel* and *edah*.
- **Masa:** *Ohel tzevet* should expect to go on 3-4 *Masa'ot* to provide supervision and instruction on *Masa* soft & hard skills, *limmudim*, and *t'filot*. If you are WFR certified, you may be the medical lead or trip leader, responsible for safety, gear, and route.
- **Daily Tasks:** You are expected to assist in the direction, supervision, and organization of campers & the development and implementation of programming, including but not limited to, *t'filot*, *ohel* & *edah peulot* (bunk & division programs, i.e. evening & daily division specific programming). You will also actively participate in these activities and engage with campers during wake up, meals, free time, evening program, and bedtime.
- **Supervisor:** You report to your Rosh Edah (unit head) and the Camp Life Director. You should expect to receive ongoing support from both individuals. You will also work closely with the Rosh Chinuch (Head of Education).

### Ongoing Training: All *ohel tzevet* are required to...

- Attend the **weekly all-staff** meeting unless on *shmira*. *Tzevet* will be expected to attend daily meetings with their *edah* (age group).
- Attend **weekly group training** for 1-2 hours a week as assigned by the Camp Life Director.
- **Participate actively in staff programming**, including weekly *Shabbat Limmudim* and evening programming.

### Supervision and Time Off:

- All *ohel tzevet* who live with campers will have **one hour off during the day**.
- *Ohel tzevet* have **most evenings off** (except nights on *Shmira*) from once the campers are asleep. *Shmira* ends around 12:00 AM, and curfew is at 1:00 AM.
- All *ohel tzevet* receive time off throughout the summer. This generally includes **(3) 12 hour days** off per four-week session and approximately 36 hours during intersession. *Ohel tzevet* should also expect **1 night off per week**. (Please note that nights off may not occur the week a *tzevet* member goes on *masa* [backcountry excursion], particularly for those in older *edot*).
- There may not be days off the first or last week of each session due to shortened time with campers.

### General *Tzevet* Expectations: As a *tzevet* member at Ramah in the Rockies, all *tzevet* members will:

- Serve as a **positive role model** for campers of all ages, respecting all camp rules.
- Strive to incorporate our **four core values** (*Kavod*, *Simcha*, *K'sharim*, *S'micha Ishit*) into all aspects of camp.
- Develop **positive relationships** with individual campers and *tzevet*.
- **Adapt well** to feedback/criticism, always yearning to learn and grow as a professional and person.
- React to complex situations, **show flexibility and problem solve** while protecting the interests and needs of campers and camp.
- **Collaborate** with *tzevet* members and supervisors, asking for help when needed.
- **Pay attention** to detail.

### Community Responsibilities: Working at Ramah in the Rockies is a 24/7 job. All programming *tzevet* share in responsibilities, such as:

- **Attend all meals and activities** with campers, arriving on time and leaving once the meal has concluded with announcements and the *bracha*. This includes **daily attendance at t'filot** (prayers) for all Jewish *tzevet*, even those who do not live in *ohelim* (tents) with campers.
- Assist with camp-wide tasks, including kitchen dish pit and *Chadar Ochel* (dining hall) set up as assigned.
- **Engage with campers during 'coverage' periods** several times per week, including on *Shabbat*. This means that during the week you will be assigned to be present in a specific area of camp to facilitate appropriate behavior during camper free time.
- Almost all programming *tzevet* rotate through "**shmira**" or night watch of the campers about once per week in some capacity. Even *tzevet* who do not live directly with campers will be assigned to *shmira*. This means you will be asked to monitor the camper tent area from 9pm until at least midnight, actively listening for signs of bullying and helping to comfort homesick campers with help from the *Rosh Shmira* (senior *tzevet* assigned to oversee *shmira* that specific night).
- All programming *tzevet* are expected to **help fill in as needed** for *tzevet* who are sick or on days off. You may even be asked to sleep in another bunk one night to cover for a *tzevet* member on their night off.
- All *tzevet* should see themselves as **members of our housekeeping team**, actively picking up trash and keeping camp facilities clean.