



RANCH MANAGER

Summary: The Ranch Manager will play a critical role in partnering with the Executive Director (ED) and Operations & Retreats Director (OD) in the overall facility management for Ramah in the Rockies. The successful candidate will be responsible for caring for all buildings, equipment, vehicles, and grounds on our 360-acre mountain ranch year-round. The Ranch Manager will also be required to live year-round on a remote mountain ranch in a communal setting near Deckers, Colorado.

Reporting Relationships

The Ranch Manager reports to the Operations & Retreats Director (OD) and is a key member of our operations team. The Ranch Manager participates with the ED and OD in charting the facility management for the organization. Within the organization, the Ranch Manager has primary working relationships with the ED, OD, and Camp Life Director.

Core Responsibilities:

1. **Site Operations:** Serve as the main point person on the ground to coordinate the care for our 360-acre mountain ranch year-round. This includes, for example, snow removal from roads and buildings, directing waste/recycling removal, scheduling utility refills (i.e. propane or gasoline), and regulatory compliance with the Colorado Department of Health, Fire Marshall, and Jefferson County.
2. **Maintenance and Caretaker:** Complete small projects to maintain and improve the look of our facility including painting, fence repair, tree removal, and road grading as needed.
3. **Water and Wastewater:** Maintain both a seasonal and year-round water system and wastewater treatment facility with support from a contracted Operator. This includes sampling and testing, plumbing repairs, and overseeing compliance with state agencies.
4. **Vehicle:** Coordinate the regular maintenance on our small fleet of operational vehicles including refueling, oil changes, tire repair, and scheduled shop maintenance.
5. **Hospitality:** Take pride in the overall look and feel of our ranch and coordinate with the OD a seasonal housekeeping team during the summer and for retreats in the off-season.
6. **Retreat/Special Programs:** Support year-round retreats and special programs logistically with housekeeping tasks, food service, or with other needs determined by the OD.
7. **On-Call with non-traditional hours:** This is not a traditional job and will require a willingness to work flexible hours as needed to support the various programs on our site including evenings, weekends, and to be on-call/accessible if emergency situations arise on the property.

Qualifications:

1. Familiarity with basic vehicle maintenance, electrical, plumbing, and carpentry skills, and ability to use small power tools like a drill, table saw, and chain saw OR willingness to learn quickly
2. A desire to live in an immersive Jewish community in a remote location (The candidate does not need to be Jewish, but open to being part of an intentional community).
3. Regulatory compliance experience preferred (i.e. Department of Health, Fire/building code, etc.)
4. Certification as a Colorado Small Water Systems and Distribution Operator or ability to obtain within (6) months of start date required
5. Proficient with standard Office (especially Excel) and basic computer skills to manage daily email and project task lists online
6. Commitment to customer service and hospitality with the ability to motivate a small team to deliver on this commitment to complete tasks mainly behind the scenes
7. Enthusiasm, sense of humor, patience, and strong work ethic
8. Ability to work as both part of a team and independently, and manage projects and team members and willing to take on any roles and responsibilities to accomplish a task
9. EMT and/or Wilderness First Responder desired

Additional Requirements:

- Reside in a private residence, year-round on a remote mountain ranch, more than forty-five (45) minutes from the nearest town
- Our facility is 100% tobacco-free year-round including e-cigs, chew, or other tobacco derivatives. In addition, as a licensed childcare facility, we do not allow alcohol or marijuana products during any onsite program, including all retreats and the entire summer operation (approx. May 15 to Aug 15 every year).
- Available to start full-time by May 1, 2021
- Must be 21+, safe driving record, and ability to pass a clean criminal background check

Compensation and Benefits:

1. **Salary:** Ramah in the Rockies has a sliding scale for Manager salaries of \$42,000 to \$52,000 based on credentials, experience, and service within the organization
2. **Benefits:** Ramah in the Rockies has a carefully detailed benefits structure including health insurance premium reimbursement, retirement match plan, parental leave, technology allowance, and education stipend. [More specific details can be found here.](#)
3. **Year-round housing** for a family, utilities including phone/internet, and vehicles for job-related tasks provided (valued at ~\$2,000 per month)
4. **Paid time off** (vacation, sick days, and Jewish holiday)

To Apply: Please send resume, and cover letter to Rabbi Eliav Bock: eliavb@ramahoutdoors.org. Please explain why you are interested in the position, and why you would be the best candidate for the position.

About Ramah in the Rockies

The Mission of Ramah in the Rockies is to nurture the character development of Jewish youth by providing them the opportunity to challenge themselves physically, intellectually, and spiritually. Ramah in the Rockies is a rustic outdoor adventure organization located 90 minutes from Denver near Deckers, Colorado on a 360-acre ranch. More information about our organization can be found at www.ramahoutdoors.org.