



RANCH MANAGER

Summary: The Ranch Manager will play a critical role in partnering with the Chief Operating Officer (COO) and Director of Operations (DO) in the overall facility management for Ramah in the Rockies and BaMidbar Wilderness Therapy. The successful candidate will be responsible for caring for all buildings, equipment, vehicles, and grounds on our 360-acre mountain ranch year-round. The Ranch Manager will also play a key role in tending to a small farm with animals, greenhouse and garden all while living year-round on a remote mountain ranch in a communal setting near Deckers, Colorado.

Reporting Relationships

The Ranch Manager reports to the Chief Operating Officer (COO) and is a key member of our operations team. The Ranch Manager participates with the COO and DO in charting the facility management for the organization. Within the organization, the Ranch Manager has primary working relationships with the COO, Director of Operations, and the Director of BaMidbar.

Core Responsibilities:

1. **Site Operations:** Serve as the main point person on the ground to coordinate the care for our 360-acre mountain ranch year-round. This includes for example, snow removal from roads and buildings, directing waste/recycling removal, scheduling utility refills (i.e. propane or gasoline), and regulatory compliance with Colorado Department of Health, Fire Marshall, and Jefferson County.
2. **Maintenance and Caretaker:** Complete small projects to maintain and improve the look of our facility including painting, fence repair, tree removal, and road grading as needed.
3. **Vehicle:** Coordinate the regular maintenance on our small fleet of operational vehicles including refueling, oil changes, tire repair, and scheduled shop maintenance.
4. **Farm Management:** Maintain a farm year-round with small animals (i.e. goats or chickens), a greenhouse, and garden in coordination with the summer camp and wilderness therapy program.
5. **Hospitality:** Take pride in the overall look and feel of our ranch and coordinate with the DO a seasonal housekeeping team during the summer and for retreats in the off season.
6. **Retreat/Special Programs:** Support year-round retreats and special programs logistically with housekeeping tasks, food service, or with other needs determined by the DO.
7. **On-Call with non-traditional hours:** This is not a traditional job and will require a willingness to work flexible hours as needed to support the various programs on our site including evenings, weekends, and to be on-call/accessible if emergency situations arise on the property.

Qualifications:

1. Familiarity with basic vehicle maintenance, electrical, plumbing, and carpentry skills, and ability to use small power tools like drill, table saw, and chain saw OR willingness to learn quickly



2. A desire to live in an immersive Jewish Community in a remote location (The candidate does not need to be Jewish, but open to being part of an intentional community).
3. Regulatory compliance experience preferred (i.e. Department of Health, Fire/building code, etc.)
4. Certification as a Colorado Small Water Systems and Distribution Operator or ability to obtain within (6) months of start date required
5. Proficient with standard Office (especially Excel) and basic computer skills to manage daily email and project task lists online
6. Commitment to customer service and hospitality with the ability to motivate a small team to deliver on this commitment to complete tasks mainly behind the scenes
7. Enthusiasm, sense of humor, patience and strong work ethic
8. Ability to work as both part of a team and independently, and manage projects and team members and willingness to take on any roles and responsibilities to accomplish a task
9. EMT and/or Wilderness First Responder desired

Additional Requirements:

- Reside year-round on a remote mountain ranch in a communal group house with a private bedroom and shared kitchen, lounge, and bathroom
- As a licensed childcare facility and substance abuse treatment facility, alcohol, marijuana and tobacco products are not allowed on our ranch at any time
- Available to start full-time by December 15, 2018
- Must be 21+, safe driving record, and ability to pass clean criminal background check

Compensation and Benefits:

- **Salary:** \$35,000 to \$40,000, depending on experience
- **Health Insurance:** Employees must provide their own health insurance. Ramah agrees to reimburse up to 80% per month (\$350 reimbursement maximum) for costs to employee with proper receipts/documentation of health coverage
- Year-round housing, utilities including phone/internet, and vehicles for job related tasks provided
- Paid time off (vacation, sick days and Jewish holiday)
- Flexible work hours

To Apply: Please send resume and cover letter to Matt Levitt: matt@ramahoutdoors.org. Please explain why you are interested in the position, and why you would be the best candidate for the position. No phone calls.

About Ramah in the Rockies

The Mission of Ramah in the Rockies is to nurture the character development of Jewish youth by providing them the opportunity to challenge themselves physically, intellectually, and spiritually. Ramah in the Rockies is a rustic outdoor adventure organization located 90 minutes from Denver near Deckers, Colorado on a 360 acre ranch. Ramah in the Rockies has two core programs, a Jewish overnight summer camp and a Jewish wilderness therapy treatment program called BaMidbar Wilderness Therapy. More information about our organization can be found at www.ramahoutdoors.org and www.bamidbartherapy.org.